


**Spencer County Soil & Water Conservation District
Board of Supervisors Meeting
June 25, 2007 - 7:30pm CDT
SWCD Office**

1. Minutes from May's meeting
2. Financial Report
 - ✓ Treasurer's report
 - ✓ Claims
3. Old Business
 - ✓ Web site update (Trish)
 - ✓ Affiliate Members (donations/certificates) (Stephanie)
 - ✓ Bonding (Stephanie)
 - ✓ Erosion Control Ordinance (Stephanie)
 - ✓ Field Day (Trish)
4. New Business
 - ✓ RULE 5 – ()Evaluations, ()Complaints, (5)Reviews
 - ✓ Budget (**due to Auditor June 29th**) (Stephanie/Trish)
 - ✓ 4-H Fair Update (John)
 - ✓ Resolutions for 2008 Annual Business Meeting (Trish)
5. Staff & Partner Reports
 - ✓ Trish
 - ✓ Stephanie
 - ✓ John
 - ✓ Keela
 - ✓ Rita
 -  Conservation plans
6. Other Business

*****IMPORTANT REMINDER*****

**OUR MEETINGS WILL NOW BE HELD AT THE SWCD
OFFICE – YOU WILL NEED TO COME IN THE BACK!**

Spencer County Soil & Water Conservation District May Meeting Minutes

The Spencer County Soil & Water Conservation District met on May 23, 2007 at the SWCD office due to another meeting being held at the Youth and Community Center. The following Supervisors and Associates were present: Mark Lubbehusen, Alan Waninger, David Ayer, and Burke Sibrel. Also present were Trish Dugas, District Director, Stephanie Litherland, District Program Administrator, and John Hurley, Summer Intern.

Mark called the meeting to order at 8:20pm

Motion was made and seconded to approve the minutes as mailed. Motion carried.

Trish gave financial report- \$21,812.64 - balance. Motion was made and seconded to approve balance as given. Motion carried. Motion was made and seconded to pay the following claims:

Business Equipment District:	\$ 27.73
Stephanie Litherland	\$ 95.82
Patricia Dugas	\$ 58.14
John Hurley	\$ 19.52
Journal-Democrat	\$ 24.85
Blackburn Flags	<u>\$ 73.36</u>

Total \$299.42

Trish updated the board on the SWCD's website. Spencer County Access is putting up \$6000.00. PSC will do the design. There will be a \$24.00 monthly fee for 5 years. Right now it is in the Council's corner. Trish will report back at the June meeting with any new information.

Stephanie reported that she sent out 150 Affiliate Membership letters and has received 16 donations to date. Mark and Burke signed the certificates. Stephanie will mail them.

Stephanie stated that she had been in contact with Farm Bureau and SCB Insurance regarding bonding. Farm Bureau's price was \$170.00/year for \$25,000 each up to 5 people. SCB Insurance's price was \$170.00/year for \$20,000 each, but only for 2 people. A motion was made to use Farm Bureau as our bonding agent, and to also include John Hurley on the plan. Motion was seconded. It was also noted that the \$170.00 should be put in the 2008 budget.

Trish stated that she needed to get a date set for the upcoming Field Day. Mark suggested she contact Paul and Steve to set the day. Trish reported that she had been in touch with Dave Drew and he will be a speaker for our field day. Trish also spoke with Dave Stratman, NRCS Biologist, and he is willing to assist, but not be a speaker. Trish reported that she contacted Nix Portable Toilets, who had the cheapest rate and were the closest. Their rates are \$50.00 for regular or \$75.00 for handicapped. Stephanie stated that she had been in touch with Darlene from Perry County and was told they had to use the handicapped one at all of their events. A motion was made and seconded to order the handicapped toilet. Trish asked if the board wanted to charge for the meal. It was

the consensus of the board to not charge for the meal. Trish stated that she had been in touch with The Chateau and the meal would consist of a pork chop sandwich, potato salad, and baked beans. Trish explained that John will have a wetland display at the 4H Fair and they will also use that for the field day. Trish asked the board for approval of \$1000.00 from the CWI grant to be spent on supplies and items needed to successfully set up and operate the field day. A motion was made and seconded to approve the \$1000.00.

Stephanie reported that she ordered a 1000 survey flags (10 bundles of 100) and that the price had went up since the last order, which was in 2005. Current prices were \$5.83 and new prices are \$7.78. A motion was made and seconded to charge \$8.00. Stephanie asked if the board wanted her to order more flags. It was the consensus of the board to wait until there were a couple bundles left as it only takes a few days to get them in once ordered. Stephanie has the board's approval to order when the supply is low.

Stephanie asked the board for money to be used for decorations for toad houses for the Adventures with Nature field day in June. A motion was made and seconded to approve spending \$50.00.

Trish, Stephanie, and John gave their monthly reports.

Trish presented Conservation Plans in Rita's absence. Motion was made to approve the following plans: Robert Link; SMS Price Farms (2) – filter strips; Scott Singleton – grassed waterway; Luke Lubbehusen – EQIP.

Stephanie passed out an email she received from Ken Eck, Support Specialist, with regulations regarding postponed board meetings.

Trish asked the board to approve the new maintenance contract with Business Equipment. A motion was made and seconded to approve the contract.

Stephanie asked the board if she and Trish could become members of the Indiana District Employee Association for \$10.00 each. A motion was made and seconded to approve their memberships.

Stephanie asked the board if future meetings could be held at the office instead of at the Youth and Community Center. Mark stated that we are paying rent and should utilize the space. It was the consensus of the board that meetings will now be held at the SWCD office.

Trish asked the board when they wanted to do evaluations on her and Stephanie. It was suggested on a rainy day, and to come to the office and observe them working.

Stephanie reported that the receipts the SWCD uses will no longer be given to us from the State and that we are responsible for purchasing them. Stephanie was given a list from Ken Eck with local agencies. Stephanie reported on two: Cecil's Printing in Huntingburg (450 receipts for \$115.75) and Burkert-Walton in Evansville (300 receipts for \$120.00). A motion was made and seconded to go with Cecil's Printing. Stephanie will place the order.

Motion was made and seconded to adjourn meeting. Adjourned at 9:42pm.